COLCHESTER BOARD OF EDUCATION
Policy Committee Meeting

Monday, February 10, 2025
2:15 PM
Board of Education Central Office

MINUTES

BOARD MEMBERS PRESENT : Donna Antonacci, Margo Gignac and Stefanie Tracey-Calash.

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III.

OTHERS PRESENT : Executive Assistant to the Superintendent Alyssa Fratoni and Director of Educational Operations Andrew Barillari

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1. **MEETING OPENING**
   1.1. Call to Order
   D. Antonacci called the meeting to order at 2:24 PM

   1.2 Roll Call
   All Committee Members present.

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Bylaw on Meeting Conduct
   No public comment.

3. ***CONSENT AGENDA**
   3.1. *Approval of Policy Committee Meeting Minutes of January 28, 2025.
   Motion by: M. Gignac
   Motion to approve.
   Second: S. Tracey-Calash
   Roll Call: All in favor
   Vote: Motion carried

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   4.1. *Discussion and Possible Action on Series 3000 Policies
   The Committee discussed Policy 3541.3 *Routes, Stops and Services*, 3541.5 *Transportation Requests and Complaints*, and 3542.4 *Food Service Charging Policy*, but no action was taken.

S.Tracey Calash left the meeting at 2:43 PM and returned at 2:58 PM.
M. Gignac left the meeting at 2:55 PM and returned at 2:57 PM.

Motion by: M.Gignac
Motion to strike Policy 3541.5F *Request for Bus Stop/Route Change Addition or Deletion* and bring to the Full Board.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac
Motion to strike Policy 3542.22 *School Lunch Service Employee's Responsibilities* and bring to the Full Board.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Gignac
Motion to strike Policy 3542.3 *School/Lunch Service* and bring to the Full Board.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Superintendent Sullivan left the meeting at 3:40 PM and returned at 3:45 PM

Motion by: M.Gignac
Motion to revise Policy 3560 *Capital Outlay* and bring to the Full Board.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Superintendent Sullivan and A.Barillari left the meeting at 3:51 PM

The Committee scheduled the next meeting for Monday, March 3, 2025 at 2:30 PM.

5. **ADJOURNMENT**

Motion by: M.Gignac
Motion to adjourn.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

D.Antonacci adjourned the meeting at 3:55 PM

Respectfully submitted,

Afratoni

Alyssa Fratoni
Executive Assistant to the Superintendent